

OLIVE BRANCH SCHOOL PRESERVATION SOCIETY
ANNUAL REPORT
FOR
October 6, 2012 – October 10, 2013

As required by the Bylaws of the Olive Branch School Preservation Society (OBSPS), Article VI, Section 5 “Report to Trustees - The Chairperson shall furnish a written report annually to all trustees of the Society. Said report shall be made available to the general membership.” This report covers those activities occurring from the date of our October 5, 2012 Annual Report up to the present.

An Open House was held on Sunday, November 4, 2012 from 2-4 PM at the Olive Branch “Little Round School” with seventy people signing the register and over \$1600 donated. The thermometer sign was dedicated and a Phase I goal of \$50,000 was established for the purpose of raising funds for asbestos removal.

The OBSPS web site is up and running and features a slide show of pictures taken at our Open House. In addition, the site has more photos and memories that have been shared by the community. The site is easy to navigate, and PayPal is now available on the web site making it much easier for people to make donations.

A new system of expediting the process of donations, sending the thank you letters and maintaining accurate, up-to-date records has been established with the assistance and approval of Superintendent Martin. Ms. Susan Delong, Secretary/Receptionist in the TLS Board of Education Office, has assumed this duty and has put in place an immediate and efficient system whereby donations are processed the same day they come into the Board Office, and notifications of same are sent to Treasurer Pam Mustovich, Vice Chair Cyndie Gerken and Chair William Berry.

Finance Chair Howard Stahl has held several meetings of this committee, and finalized levels of memberships.

As of April 11, 2013, IRS Form 1023 was filed for the purpose of renewing our 501(c)3 status. A letter sent by Attorney Daniel Harkins to the IRS Cincinnati Office, dated September 19, 2013 requesting an immediate assignment and approval of the pending application has not yet been answered.

Mr. Ray Lowe has completed an examination of the OBSPS records from December 24, 2008 to January 14, 2013 and has determined the records and financial position of the Olive Branch School Preservation Society (as of January 14, 2013), and the results of its operations and its cash flows for the year then concluded ended with the generally accepted accounting principles. Mr. Lowe’s audit included examining the Articles of Incorporation, 501(c)3 Charitable filing, Donor List, donations, bank deposits and statements, expenditures and Treasurer’s Reports.

A grant application has been submitted to the Della Selsor Trust on August 5, 2013 requesting \$2500 to be used toward the update, reprinting and distribution of our informational brochure.

OBSPS ANNUAL REPORT

For October 6, 2012 – October 10, 2013 cont'd

On Tuesday, September 12, 2013, OBSPS Trustees John Sipe, Howard Stahl, William Berry and ex officio Paula Crew met with professional fund raiser and grant writer Jan Hillman at the Board of Education Office to discuss the possibility of seeking her advice and possible assistance in moving the Olive Branch School renovation project toward a positive conclusion. No specific conclusions were agreed to but it was decided that a follow-up discussion with Jan and the full Board of Trustees would take place sometime after the November 5th election.

Respectfully submitted,

William Berry, Chair
Olive Branch School Preservation Society