

Olive Branch School Preservation Society

Minutes of the meeting of April 14, 2014

The meeting was called to order at 7:10 PM by Chairman William Berry. Trustees present were William Berry, Cyndie Gerken, Susan Morgan, John Sipe, and Howard Stahl. Also attending was guest Debbie Brandt.

A motion to approve the minutes of the January 13, 2014 meeting was made by Cyndie Gerken following one name correction. The motion was seconded by Howard Stahl. Motion carried.

The Treasurer's Report provided by Cyndie Gerken showing a current balance of \$5032.79 was reviewed. She also reported that since the report date, \$440.00 had been spent on the nonprofit mailing permit and annual fee. William Berry stated that he purchased a check book for our bank account for \$16.00, as that would be a less expensive way to pay bills than if we continued to purchase a cashier's check for each bill that we pay.

Finance Committee Chair Howard Stahl reported that his committee had not met since our last Board meeting, but that there had been one bid on the repair of the roof of the Olive Branch building and that the school board would be getting a second bid to compare for best pricing.

Chairman Berry reported that he had received confirmation of our status as a 501(c)3 with the IRS and that it was retroactive to 2011. He also stated that he had received an e-mail from current OBSPS Treasurer Pam Mustovich that she planned to resign. Mr. Berry states he will request a written letter of resignation, and when provided, the Board will need to approve that and then seek her replacement. It is an appointed position. Mr. Berry further stated that newly-revised brochures were sent to persons that had paid in the past to be members of the Society. He states that about one third of the members responded back with donations for 2014. Cyndie Gerken mentioned that the new brochure lists members as anyone giving \$10 –\$99, so that actually in the future, anyone giving \$10 or more will be an OBSPS member and sent a follow-up letter and brochure. Mr. Berry stated he met with Tecumseh Local School Superintendent Brad Martin, and that roof, spouting, and fascia repair of the Olive Branch building were planned. Howard Stahl mentioned that Roger Diller stated that they needed and would seek a second bid on the roof to proceed. Mr. Berry states he also spoke to Mr. Martin about a meeting with this Board, the school board, and Jan Hillman to discuss the best way to proceed with fund raising. He states that Mr. Martin asked if we wanted the whole school board or just a representation at the meeting. Some discussion followed concerning the pros and cons of having the full school board that would necessitate a public meeting or just two members of the school board as representatives at the meeting. Mr. Berry stated he will follow up with Mr. Martin on how many board members should be there and on getting that meeting scheduled. He noted it would be best to meet prior to mailing any more brochures. Cyndie Gerken moved to request a meeting of our Board, the school board and Jan Hillman to discuss how to move forward on fund raising for the preservation of the Olive Branch building. Howard Stahl seconded the motion and it carried.

Mr. Berry also mentioned that there is a Western Clark County Business Association and that its membership is growing, so they may be one group we may want to contact in future fund raising. Mr. Berry further noted that some of the materials on the outside of the Olive Branch building have been moved, so it will be less

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unsightly. Cyndie Gerken asked about moving materials from inside the building in preparation for future work and Mr. Berry stated that Superintendent Martin did not show much interest in doing that at this time. Discussion followed on compiling a CD of alumni names so that mailing addresses could easily be printed off. Debbie Brandt, volunteer, has been gathering alumni class member addresses. Upon discussion regarding getting some assistance in the time-consuming task of the data entry of these addresses, it was brought up that students at the high school level that need to meet their community service hours requirement may be a source of help. Mr. Sipe mentioned that the committee could also offer a CD of the class addresses to those alumni classes that had provided us with addresses. Regarding our legal concerns, Mr. Berry advised us that Mr. Martin stated he had also spoken with the school attorney and that she felt there may be a conflict of interest in the school owning the building and our Society raising funds to preserve it. There was no specific information passed along and Mr. Berry states he will follow up on this with Mr. Martin.

Under Old Business Cyndie Gerken stated that the grant money from the Della Selsor Trust was used for the printing of 2500 newly-updated brochures, letterhead stationery and a Nonprofit Mailing Permit stamp for our mailings. She reiterated that she had completed the application for nonprofit mailings and paid the yearly fee(s) for this. Trays and forms were provided by the Tipp City Post Office. She states a follow-up report on how we used the money is due to the Della Selsor Trust by April 30th and she will send that in.

Under New Business Cyndie Gerken reports we can apply for the Della Selsor Grant again this year and a discussion followed on what to request funds for. Howard Stahl moved that we ask for funds to continue with our brochure printings and mailings. Susan Morgan seconded it and the motion carried.

Under Miscellaneous Business, Mr. Berry mentioned we would need to be thinking about who would be a good candidate for Treasurer of our Board. It was mentioned that Sharon Leathley had been thought of in the past and she has recently retired from the Tecumseh school system. The consideration of the Treasurer being bonded was also discussed and in general everyone agreed that it would be necessary and something that we would have to look into in regarding cost, if our future Treasurer was not already bonded.

With no further business, Mr. Berry made a motion for the meeting to be adjourned and Cyndie Gerken seconded it. Motion carried and the meeting was adjourned at 8:20 PM.

Respectfully submitted,
Susan Morgan, Secretary